

Fall Administration of the Gallup Student Poll

On May 6, 2009, your district's primary administrative user may log on to the Gallup Student Poll Web site and choose one of four field periods to administer the fall Gallup Student Poll.

Field periods include:

- Tuesday, September 29, 2009 through Friday, October 16, 2009
- Tuesday, October 6, 2009 through Friday, October 16, 2009
- Tuesday, October 13, 2009 through Friday, October 23, 2009
- Tuesday, October 20, 2009 through Friday, October 30, 2009

*Note: The survey will be available **Tuesday through Friday** during school hours only.*

Each school within a district can choose its own field period to administer the poll, or the district administrator may choose a single field period for all participating schools.

If you have already created an account at www.gallupstudentpoll.com, you do not need to do this again. You may simply log in to your account and choose a field period.

If your school or district is participating for the first time, you will need to create an account on the Gallup Student Poll Web site. Please note that the first person to register an account is automatically made the primary administrative user on the site for the district or school they are registering. To create an account for your school district:

1. From your Internet browser, navigate to <http://www.gallupstudentpoll.com>
2. On the home page, click **schools & districts**
3. Select the option to register your district, then click **Next**
4. Type your National District ID in the available field, then click **Next**
(You may obtain your National District ID at the National Center for Educational Statistics (NCES) Web site at <http://nces.ed.gov/ccd/schoolsearch>.)
5. Complete other required field information as requested

Once you have registered your account on the Web site, you may invite other users to register an account by clicking **invite new users**, and you may also select administration dates for the schools in your district. (You may invite users at each of your schools to register an account, and the primary administrative user is free to choose their school's field period, as well.)

The primary administrative user (i.e., the person who first registers an account for a school or district) **will have access to the data and scorecard**. Please be certain to use the Web site to invite other users to register an account who may wish to have access to the data. As the administrative user, you are responsible for inviting other users to the Web site and for providing administrative rights to any user who requires access to the online scorecard.

Technical support is provided by Gallup and is available by e-mail at studentpoll@gallup.com, or by phone at 866.346.4408. Phone support is available Monday through Thursday from 7:00 a.m. to 7:00 p.m. (CST), and Friday from 7:00 a.m. to 5:00 p.m. (CST). When requesting assistance via e-mail, please include your National District ID and National School ID, if available.